

# AV AND TECHNICAL REQUIREMENTS – KEYNOTE SPEAKER SUNIL BHASKARAN

- Lavalier microphone preferred
- An empty stage is preferred – no lectern or chairs
- Please arrange for a short meeting to discuss other logistics at least one week prior to the event to discuss possible other items not listed here including whether to use a preloaded slide presentation on your computer system or for Sunil to use his laptop with support to connect his laptop to the projection system.
- Unless otherwise specified in writing before the event, we will assume the widescreen 16:9 slide format is ideal for your venue.
- Please schedule time to check last minute items for tech with Sunil or his staff immediately prior to his presentation: prefer at least an hour prior.